**Section 2 – Additional Resources:**

Supporting resources for consultative workshop

Sample Workshop Summary Report Outline

**SUMMARY REPORT: PRE-PRIMARY SUBSECTOR ANALYSIS WORKSHOP**

**Dates:** […]

**EXECUTIVE SUMMARY**

**Context and objectives of the workshop**

[…]

**Key findings from the workshop**

Core Function 1: […]

Core Function 2: […]

Core Function 3: […]

Core Function 4: […]

Core Function 5: […]

Enabling Environment: […]

**Key priority strategies/next steps**

[…]

1. **INTRODUCTION**

**Context**

[…]

**Objectives of the workshop**

[…]

1. **WORKSHOP STRUCTURE**

**Participants**

[…]

**Workshop process and methodology**

[…]

1. **SUMMARY OF THE SESSIONS**
2. **Analysis of Core Function 1: Planning and budgeting**

Brief overview: […]

**Strengths:** […]

**Challenges:** […]

**Key priority areas**: […]

1. **Analysis of Core Function 2: Curriculum development and implementation**

Brief overview: […]

**Strengths:** […]

**Challenges:** […]

**Key priority areas**: […]

1. **Analysis of Core Function 3: Workforce development**

Brief overview: […]

**Strengths:** […]

**Challenges:** […]

**Key priority areas**: […]

1. **Analysis of Core Function 4: Family and community engagement**

Brief overview: […]

**Strengths:** […]

**Challenges:** […]

**Key priority areas**: […]

1. **Analysis of Core Function 5: Quality assurance**

Brief overview: […]

**Strengths:** […]

**Challenges:** […]

**Key priority areas**: […]

1. **Analysis of the enabling environment**

Brief overview: […]

**Strengths:** […]

**Challenges:** […]

**Key priority areas**: […]

1. **Priority-setting and key actions/road map**

[…]

1. **CONCLUSION AND NEXT STEPS**

[…]

**Annexes:**

* List of participants
* Agenda